



JEFFERSON COUNTY BOARD OF EDUCATION

Membership Deduction Cancellation Form*

2023-2024 School Year

Employee Name: _____

Employee Number or Social Security Number: _____

Employee Work Site: _____

_____ Support Employee – or – _____ Certified Employee

Name of the professional association you are authorizing the **cancellation** of membership dues: (Please circle one)

AEA (Alabama Education Association)

- or -

AFT (American Federation of Teachers)

Employee Signature

Date (Completion Date of Form)

(Note: Failure to complete this form accurately and in its entirety could result in the continuation of membership.)

NOTE: Professional association dues are deducted from September through August of each year. **This cancellation form must be received in the Payroll Department no later than September 15, 2023.** Once cancelled, the dues will no longer be withdrawn from your check starting in your September 2023 paycheck. Any cancellation request received by telephone or on any other form other than this one **will not be valid.** If you have any questions regarding the above, please contact the Payroll Department at (205) 379-2107.

*This form is for the cancellation of membership from AEA or AFT. Cancellation of CLAS and/or AACTE membership must be submitted in writing to the organization and the JefCoEd payroll office no later than September 1st of each year.